



THE COTSWOLD SCHOOL

The pursuit of academic excellence and individual achievement within a caring community

12 March 2019

Dear Parents/Carers

Nominations for the Parent Governor vacancy closed at midday on Monday 11th March. There were **three nominations** for the two vacancies and an election will be held. This will **go live at 9am on Wednesday 13th March closing at 12 noon on Friday 22nd March.**

Candidates' statements are posted on the website and attached to this letter and hard copies are also available upon request from Main Reception.

We are using SurveyMonkey for this election which guarantees that voting is completely anonymous. However, this only allows only one vote per email. Please note, **this method can only be used by our first priority contact** (often the second priority contact is a grandparent or a neighbour and not a parent) so the **second legal parent will have to vote on paper.**

This also applies **if two legal parents share an email address – only one can use SurveyMonkey to vote. The second must vote on paper.**

If you are a first priority contact and would like to vote electronically, please look out for the email from SurveyMonkey and **check your spam/junk folder just in case.**

For those voting on paper, you can **print off the ballot paper at home, call in to Main Reception, or call the school** on 01451 820554 and **request a hard copy** of the ballot paper and statements. We can give it to your child to bring home or post it as preferred.

Hard copies should be **returned to pupil reception** using the **double envelope system** – seal your ballot paper in an unmarked envelope and then put this envelope in a second outer envelope with your name on. These will be separated and the inner envelope put in the ballot box ready for counting when voting closes. This system allows us to ensure that each parent votes the correct number of times but ensures anonymity.

EACH legal parent is entitled to TWO votes. All votes will be kept secure and unopened until the count which will take place on Monday 25th March at 9am. The result will be announced on the website by 5pm on Monday 25th March latest.

Yours sincerely

Will Morgan
Principal