



THE COTSWOLD SCHOOL

1. **FOUR CANDIDATES** have been nominated for the **ONE VACANCY** of Parent Governor.
2. **CANDIDATES' STATEMENTS** are on the website and attached to the ParentMail
3. Any one with **PARENTAL/LEGAL RESPONSIBILITY** for a child on roll can vote
4. The **FIRST PRIORITY PARENT CAN VOTE USING SURVEYMONKEY** and will receive an email link at **9AM ON THURSDAY 14th OCTOBER. PLEASE CHECK YOUR SPAM/JUNK FOLDER.** The **SECOND PRIORITY PARENT WILL NEED TO VOTE USING A BALLOT PAPER** downloadable from the website and attached here.
5. **EACH PARENT** is entitled to a number of votes equal to the number of vacancies i.e **.EACH PARENT IS ABLE TO VOTE FOR ONE CANDIDATE**
6. If voting by paper **PLEASE USE INK TO PLACE AN X** against the one candidate of your choice
7. Papers recording more than the required votes or marked in any other way will be **INVALID.**
8. We will be using a **DOUBLE ENVELOPE SYSTEM** for paper votes which guarantees anonymity whilst ensuring nobody votes twice over.

CANDIDATES IN ALPHABETICAL ORDER – YOU HAVE ONE CHOICE

Helen Dunster-Custard	
Michael Goss	
Nicholas Hartnell	
Caroline Sence	

Attached are statements prepared by each candidate about themselves (also on website). First priority can vote **online OR on paper. Second priority MUST use paper. If using paper ...**

- When you have chosen your preferred candidate, please **fold the ballot paper.**
- **Do not write your name** on the ballot paper.
- The ballot paper should be sealed in an **inner unmarked envelope**, which should in turn be sealed in an **outer envelope with the name of the voter** printed on the back.
- The **voter will be ticked off**, the **outer envelope will be shredded** and the **unmarked envelope will be put into the ballot box.**
- Ballot papers may be returned via **a pupil, by post or by the voter in person.** A **ballot box will be available at pupil reception** at school.
- All votes must be received by **9am on Tuesday 2nd November.** Ballot papers received after this date, for whatever reason, will not be counted.
- The result will be announced by **3pm latest on Tuesday 2nd November to candidates and put on the website by 3.30 pm latest the next day**